**ACCREDITED COURSES ANNUAL MONITORING REPORT**

REPORTING ON THE ACADEMIC YEAR 2022/23

The Annual Monitoring Report (AMR) in relation to courses with learning outcomes accredited by Middlesex University should be completed in discussion with the University Link Tutor. When completing the AMR, please provide comments under each section, consider external assessor and learner feedback, and identify any actions required within the action plan in section 10.

**Fully Completed reports (with University Link Tutor comments) should be sent electronically to: Veronica Canning, Academic Quality Service (**[**AQSPartners@mdx.ac.uk**](mailto:AQSPartners@mdx.ac.uk)**) by 29 September 2023**

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| --- | --- | --- |
| **Name of Organisation:** |  | |
| **Organisation Accredited Course Contact:** | |  | |
| **Middlesex University Accreditation Link Tutor:** | |  | |

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| --- | --- | --- |
| **Title(s) of accredited course(s)** | **Number of credits** | **Level of credit** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Achievement /outcomes of accredited course(s)** | **Total Number of learners in 2022/23** | **Number successfully completed in 2022/23** |
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|  |  |  |
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**Accredited course for the year 2022/23**

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| --- | --- | --- | --- |
| **1. Please provide a brief overview of the accredited course(s) for the year 2022/23 noting any challenges.** | | | |
|  | | | |
| **2. Please comment on course recruitment/ participation, including, number of cohorts ran, any issues with recruitment and/or participation, and any associated actions.** | | | |
|  | | | |
| **3. Please comment on the cohort profile, considering actions required to address any demographic biases and attainment gaps for Age/Gender/Ethnicity/Disability and any associated actions.** | | | |
|  | | | |
| **4. Please comment on the standards of student work (including an analysis of assessment results/grades) and any associated actions.** | | | |
|  | | | |
| **5. Please comment on the appropriateness of the assessed work to the accredited learning outcomes of the course (including any feedback from the link tutor and the report of the External Assessor in respect of accreditation at Level 5 or above).** | | | |
|  | | | |
| **6. Please comment on any (formal and informal) feedback received from learners and any associated actions.** | | | |
|  | | | |
| **7. Please comment on the appropriateness of course tutor and/or assessment feedback for learners.** | | | |
|  | | | |
| **8. Please comment on the impact the accredited course has had on workforce development or learner progression.** | | | |
|  | | | |
| **9. Please note the intended Middlesex University degree programme progression routes and the details of any learners who have progressed to Middlesex University degree programme following completion of the accredited course(s).** | | | |
|  | | | |
| **10. Please comment on the appropriateness of the learning opportunities and learning resources, including any additional support services, provided by the accredited course.** | | | |
|  | | | |
| **11. Action Plan from points arising in this AMR and discussion with the University Link Tutor. Consider whether actions from the previous AMR have been completed.** | | | |
| **Identified issue** | **Planned action** | **Responsibility and Completion date** | **Completed**  **YES /NO /comments** |
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|  |  |  |  |

**University Link Tutor’s Review**

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| --- | --- | --- | --- |
| **University Link Tutor confirm that Client’s website / course promotional / marketing materials are up to date and accurate** | | **YES** | **NO** |
| *Note any additional comments/actions about the website and marketing material* | | | |
| **University Link Tutor’s overall comments about the programme:** | | | |
| *Comment on the key developments, key themes, and any concerns that have been raised through the AMR. Comment on how the action plan compares with previous years’ – are there recurring issues? Comment on whether Learner feedback or external examiner reports raised any areas of concern/ successes****?***  ***Please comment specifically on the number of learners progressing to Middlesex programmes.*** | | | |
| **Date:** | **University Link Tutor’s Signature:** | | |