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**Confirmation of a Validation or Review**

1. **Verification by chair**

|  |  |
| --- | --- |
| Faculty: |  |

|  |  |
| --- | --- |
| Entry Awards: |  |
| Named Exit Awards: |  |
| Partner Institution: |  |
| Type of collaboration: | Validated/Franchised/Joint [delete as applicable] |
| Overseas Campuses: |  |
| Event type: | Validation/Review |

|  |  |
| --- | --- |
| Event ID: |  |
| Date of meeting: |  |

I confirm that conditions set have been satisfactorily met and the recommendations appropriately responded to.

**Signature of chair:**

**Name:**

**Date:**

**Any comments:**

1. **Verification of Memorandum of Cooperation by the appropriate member of the University Executive: [for collaborations only – delete if not appropriate]**

I confirm that all necessary parts of the MoC have been completed and signed by both Middlesex University and the partner institution.

**Signature of University Executive (or nominee):**

**Name:**

**Date:**

**Any comments:**

1. Chair of event to complete and sign section a) Chair to forward to event officer
2. Event officer to forward form to Academic Partnerships (AP) if the event was for a collaborative programme.
3. AP to arrange for appropriate signature and forward the form to the event officer in the Academic Quality Service after signing section b)
4. Event officer to notify the relevant services and individuals as specified in the communication process

Once signed, the programme and its validated modules can now be confirmed by Student Records as validated on MISIS and students can register for the programme and the modules.