

## **OVERSEAS POLICE CHECK FORM**

## DECLARATION OF CRIMINAL RECORD IN RESPECT OF AN APPLICATION FOR A PROFESSIONAL PROGRAMME OF STUDY INVOLVING SUBSTANTIAL ACCESS TO CHILDREN AND/OR VULNERABLE GROUPS

Please complete the following form if you have lived overseas beyond the age of 16 for any part of your adult life.

## **Notice to applicants:**

Complete Part A of this form and send it to a competent authority of your Country to complete part B. It is your responsibility to ascertain whether your Embassy, High Commission or Consulate can undertake this or if you are required to send it to other authorities in your home country. You are reminded that if a place to study is offered to you, it is conditional and provisional on receiving this form duly signed and stamped.\*

PART A to be comple	ted by applicant in <b>BLOCK LETT</b>	<u>ERS</u>				
I have applied for a p	lace on the		programme of studies.			
spent convictions mu consent for verification	st be disclosed. I hereby declare	e that the information that I ha sed officer of my country's Em	en explained to me and I am aware that ave given below is true and I give my bassy, High Commission, Consulate or henticates this declaration.			
Student ID	Signature	Date				
SurnameForena		nesSex				
Maiden Name		.Any previous surnames				
Date of Birth	Place of birth (town)	Cou	untry			
Present Address						
All previous <u>overseas</u> Address(es)		Date from	and to			
Please use additional	sheets to continue if necessary.					
Do you have a prosec	eution pending or have you ever Yes	been convicted at a court or o	cautioned by the police for any offence?			
	of convictions and cautions and edate, the offence and the cou		tions, cautions and bind-over orders, with the offence.			
Details of offence	Details of convictions	Name of Court/ Police force involved	Date			

## Confidential See over for Part B

London NW4 4BT

<u>PART B</u> To be completed by a Competent Authority at the Applicant's Country's Embassy, High Commission or Consulate, or other official government department/agency of the said Country. Some countries have a specific criminal record declaration which when duly signed and certified may be submitted instead but attached to this form.

The above named has made an application to become a Student at this University. He/she will have substantial access to children and/or vulnerable groups under the provisions of joint circular No. Hc (88)9, HOC 8/88, WHC (88)10. Please check his/her criminal record of convictions, bind-over orders or cautions and list them below: (if none exist, write none)

Details of offence	Details of convictions	Name of Court/ Police force invo	Dat olved	re	
I hereby testify that the	e above information is true to t	the best of my knowled	dge.		
Signature			Date		
Full name in capitals					
Official Status			Department	tment	
			Department	t stamp	
	IS FORM SHOULD BE RETURN	ED "CONFIDENTIAL" B	Y THE SIGNI	ING AUTHORITY TO THE ADMISSIONS	
OFFICE:					
Admissions Office					
Middlesex University The Burroughs					
Hendon					

FOR EXPEDIENCY, A SCANNED COPY CAN BE SENT BY EMAIL TO UNDERGRADUATE@MDX.AC.UK OR POSTGRADUATE@MDX.AC.UK THANK YOU.

Possession of a criminal record does not preclude a person from training. Every applicant is considered on an individual basis by interviews. All convictions must, therefore, be disclosed prior to or at interview. Please note with regards to the police check forms, students are required to inform us of any changes in their circumstances before, during and after commencing this programme.