


Digital DBS ID Check - List of acceptable ID/ Documents to complete your Enhanced Disclosure & Barring Service (DBS) check

Documents used for the Digital DBS ID Check **MUST**:

- Contain the applicant's current full official name; this must be consistent throughout all documents
- Must be valid and within date. Expired or old documents will **not** be accepted

Using a Biometric British Passport

Note: A biometric passport, also known as an ePassport or a digital passport, has an embedded microchip that holds all your personal information. It looks just like a traditional passport but it has the international biometric symbol -  - at the bottom of the front cover.

If you are using a **biometric British Passport**, in most cases, the passport alone, along with the details of your UK address, is sufficient to achieve a successful digital identity verification.

However, **where a second document is requested**, you will need to provide one of the following proof of address documents:

- **UK Council Tax Statement** – must be dated within the last 12 months
- **UK Utility Bill** – must be dated within the last 3 months
- **UK Bank/Building Society Statement** – must be dated within the last 3 months
- **UK Credit Card Statement** – must be dated within the last 3 months
- **UK Mortgage Statement** – must be dated within the last 12 months

Using a Passport from any other country or using a non-Biometric Passport

If you are using a **Passport from any other country** or where only a **non-biometric Passport** is available, you can still use this for your digital identity verification but you will be asked to **provide a Driver's Licence as a second document**.

If you do not have a Driver's Licence or if your Driver's Licence is not being accepted, then you will have the option to provide an alternative document instead. This document would need to be one of the following:

- **UK Council Tax Statement** – must be dated within the last 12 months
- **UK Utility Bill** – must be dated within the last 3 months
- **UK Bank/Building Society Statement** – must be dated within the last 3 months
- **UK Credit Card Statement** – must be dated within the last 3 months
- **UK Mortgage Statement** – must be dated within the last 12 months

If you do not have a Passport

Where a passport is not available, then a **total of two documents are required; one document from each group** listed below.

Group 1 - Primary Document

- **Driver's Licence (Any country)**
- **PASS Proof of Age Card**
- **UK Visa/Work Permit (a Biometric Residence Permit (BRP)/ Biometric Residence Card (BRC) is not an acceptable document)**

Group 2 - Proof of Address Document

- **UK Council Tax Statement** – must be dated within the last 12 months
- **UK Utility Bill** – must be dated within the last 3 months
- **UK Bank/Building Society Statement** – must be dated within the last 3 months
- **UK Credit Card Statement** – must be dated within the last 3 months
- **UK Mortgage Statement** – must be dated within the last 12 months

Note: The digital identity verification pass rate is higher with a biometric passport.